


# **UCLA** Extension **AMERICAN LANGUAGE CENTER**

*“Your English Connection to the World”*

**2009**



## **Enrollment APPLICATION and Housing Information**

**Mail or Fax all Documents to:**

**UCLA** Extension

**10995 Le Conte Avenue, Department K**

**Room 139, Main Cashier's Office**

**Los Angeles, CA 90024, U.S.A.**

**Fax: (310) 206-3223, Attention: ALC**

## INTENSIVE ENGLISH PROGRAM APPLICATION CHECKLIST for 2009

*Students must be at least 18 years of age by the program start date.*

- ✓ The ALC full-time Academic Intensive English Program (AIEP) and Intensive English Communication Program (IECP) require a student (F-1) visa.
- ✓ Your application cannot be processed until all required documents have been received.
- ✓ Tourist visas are not acceptable for full-time ALC intensive English programs, regardless of program length.

<input type="checkbox"/>	1.	A completed, legible, and accurate 2009 ALC application form. Please type or print clearly in black ink.
<input type="checkbox"/>	2.	A readable copy of your passport page clearly showing your name, date of birth, and photograph. A clear copy of your spouse's/dependents' passport page(s) if they will come with an F-2 visa
<input type="checkbox"/>	3.	Program Selection: indicate the program(s) and session(s) you will attend—including the start and end date
<input type="checkbox"/>	4.	Payment Information (the nonrefundable \$150 application fee is required with your application; program fees are due at least 2 weeks prior to your program start date)
<input type="checkbox"/>	5.	Financial Certification (required for AIEP and IECP applicants only) <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>A.</b> Verification of Bank Funds (must be in English)</li> <li><input type="checkbox"/> <b>B.</b> Sponsor Statement (must be in English)</li> </ul> <p><b>(Both A and B must be dated within 90 days from the date your application is received)</b></p>
<input type="checkbox"/>	6.	Student Signature (cannot be signed by another person)
<input type="checkbox"/>	7.	For F-1 transfer students only: <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>A.</b> A signed transfer letter from the school you have been attending (with the beginning and end dates of attendance and your SEVIS I-20 release date)</li> <li><input type="checkbox"/> <b>B.</b> A copy of your most recent I-20</li> <li><input type="checkbox"/> <b>C.</b> A copy of your F-1 visa and your spouse's/dependents' F-1 or F-2 visa and your I-94 card</li> <li><input type="checkbox"/> <b>D.</b> Full payment of application, tuition, and student services fees</li> </ul>
<input type="checkbox"/>	8.	<b>Bring with you:</b> One official passport-size photo (3.5 cm. X 4.5 cm.) for your ALC student identification card

*We look forward to welcoming you! If you have questions we will be happy to assist you. Please contact us at:*

The American Language Center  
UCLA Extension  
10995 Le Conte Avenue, Room 614  
Los Angeles, California 90024-1333 U.S.A.

Email: [alc@uclaextension.edu](mailto:alc@uclaextension.edu)  
Enrollment questions *only*:  
[alcenroll@uclaextension.edu](mailto:alcenroll@uclaextension.edu)  
Website: [uclaextension.edu/alc](http://uclaextension.edu/alc)

Phone: (310) 825-9068  
Fax: (310) 825-6747

## IMPORTANT REMINDERS

Here is a list of important issues to keep in mind as you complete the enrollment application. Please follow all directions carefully. If you have questions or concerns please contact us, and we will be happy to assist you: phone (310) 825-9068, fax (310) 825-6747, email [alc@uclaextension.edu](mailto:alc@uclaextension.edu) or [alcenroll@uclaextension.edu](mailto:alcenroll@uclaextension.edu).

- **Minimum Age:** You must be at least 18 years of age on or before the start of the program you wish to enter. For example, for a program beginning on June 22, 2009, your date of birth must be on or before June 22, 1991.
- **Student (F-1) Visa:** If you are coming from another country to study in an ALC program, in nearly all cases you will need a student (F-1) visa. Tourist (B-1/B-2) visas are not acceptable for full-time ALC intensive English programs, regardless of the program length.
- **Family Members Who Also Wish to Study Full-Time:** If family members are coming with you to the U.S., and they also want to study full-time in the U.S., they too will need student (F-1) visas.
- **Passport Identification:** Please be sure to include a readable copy of your passport page clearly showing your name, date of birth, and photograph. If family members are coming with you, please provide clear copies of their passports showing name, date of birth, and photograph.
- **Home Address:** In order to process your application, your home address must include a detailed street address. We cannot process your application with only a P.O. Box; we must have a street address.
- **Nonrefundable Application Fee:** Please send us the required, nonrefundable \$150 application fee with your application. The fee is valid for one year.
- **Multiple-Program Fees:** If you are applying for more than one program in advance, you should include course fees for all programs when you apply.
- **Multiple-Program Discounts:** Please note that we have discounts for students who apply and pay in advance for multiple programs. Review page 4 for more details.
- **Off-campus, Non-UCLA Housing Payments:** UCLA Extension's American Language Center cannot accept payments for off-campus, non-UCLA housing. You must make housing payments directly to the off-campus, non-UCLA housing providers.
- **Summer UCLA Housing Payments:** In summer only, you can make payments for UCLA campus housing to the American Language Center; UCLA campus housing is available only in summer. At the time this brochure was published, UCLA summer housing fees were not available. These fees should be available in early 2009. The only way that we can reserve and confirm summer housing on the UCLA campus is with full payment in advance. If you are not certain about UCLA housing, you should not pay and make a reservation because UCLA Housing Services may charge an early cancellation fee. If you are certain about UCLA housing, you should pay and make a reservation as early as possible; UCLA campus housing is limited.
- **Credit Card Payments:** Credit card payments are preferred in all circumstances. If refunds are needed, the refund can be processed much faster if you pay by credit card. At UCLA, if you do not pay by credit card, the refund process is slow and can take from six to eight weeks.
- **Student and Exchange Visitor Information System (SEVIS) Fee:** Once you receive your ALC admission documents, you must pay the SEVIS fee. The SEVIS fee must be paid and recorded in SEVIS before your visa interview. We strongly recommend that you pay the fee online at [www.fmjfee.com](http://www.fmjfee.com). You will find complete information at that website.
- **Obtaining an F-1 Visa:** For information on F-1 visas check with the U.S. Embassy or Consulate in your country.

### Refunds & Transfers

- **Nonrefundable Application Fees:** There are no refunds for application fees.
- **Refunds:** *All other refunds and transfer requests must be submitted in writing. There is a \$30 processing fee for each refund, and this fee is subject to change.*
- **Refunds Prior to Arrival in the U.S.:** Full refunds, minus the processing fee, may be made to students who have been denied a student (F-1) visa and who make a written request and return their official documents to the ALC. Refunds also can be requested in writing based on other special circumstances.
- **Refunds After Arrival in the U.S.:** No refund will be granted if you enter the U.S. with government documents indicating that you plan to study at UCLA Extension's ALC and you do not enter a UCLA Extension program.
- **Transfers from One ALC Program to Another ALC Program:** After the program start date, transfers from one ALC program to another ALC program are subject to a \$125 transfer fee.
- **Cancellation:** Under special circumstances, you may receive an 80 percent refund if your written request is received within the first five days of your ALC program.
- **UCLA On-Campus Housing Cancellations and Refunds:** Cancellations and refund requests for UCLA on-campus housing must be submitted in writing and received by the ALC at least two weeks prior to the housing start date. All cancellations are subject to a \$100 early cancellation fee, and late cancellations are subject to a minimum penalty fee of \$300, plus the daily housing rate for each day before the cancellation is confirmed. If you need to cancel your UCLA on-campus housing reservation, be sure that you receive a statement from the ALC confirming your cancellation. UCLA campus housing fees are controlled by UCLA Housing Services, not the ALC; the cancellation fees are subject to change.

## UCLA Extension American Language Center 2009 Dates and Fees

### ACADEMIC INTENSIVE ENGLISH PROGRAM (AIEP)

Designed for participants 18 years of age or older, AIEP specializes in English for academic purposes with emphasis on all skills, especially reading, writing, and TOEFL preparation. The program requires a student (F-1) visa and includes 23 50-minute class sessions per week. **A nonrefundable \$150 application fee is required; this fee is valid for one year. The Student Services Fee is required for all students and all programs.**

Quarter	Session	Program Dates	Application Deadline*	Program Length	Student Services Fee** +	Program Fee	=	Total Fee	Multi-Program Discount
Winter 2009	–	January 5–March 13	November 10, 2008	10 weeks	\$450	\$3,000		<b>\$3,450</b>	(\$100)
Spring 2009	–	March 30–June 5	February 2, 2009	10 weeks	\$450	\$3,000		<b>\$3,450</b>	(\$100)
Summer 2009	A	June 22–September 11	April 27, 2009	12 weeks	\$500	\$3,650		<b>\$4,150</b>	(\$150)
	B	June 22–July 31	April 27, 2009	6 weeks	\$290	\$1,800		<b>\$2,090</b>	(\$75)
	C	August 3–September 11	June 8, 2009	6 weeks	\$290	\$1,800		<b>\$2,090</b>	(\$75)
Fall 2009	–	September 28–December 4	August 3, 2009	10 weeks	\$450	\$3,000		<b>\$3,450</b>	(\$100)

**AIEP Special Multi-Program Discount:** Students who enroll in 20 or more consecutive weeks of AIEP and pay all fees at least two weeks prior to their first program will qualify for the multi-program discounts mentioned above. If students do not complete the required number of programs, they will lose the multi-program discount.

### INTENSIVE ENGLISH COMMUNICATION PROGRAM (IECP)

Designed for participants 18 years of age or older, IECP specializes in English for day-to-day communication with emphasis on listening and speaking. The program requires a student (F-1) visa and includes 20 50-minute class sessions per week. **A nonrefundable \$150 application fee is required; this fee is valid for one year. The Student Services Fee is required for all students and all programs.**

Quarter	Session	Program Dates	Application Deadline*	Program Length	Student Services Fee** +	Program Fee	=	Total Fee	Multi-Program Discount
Winter 2009	A	January 5-29	November 10, 2008	4 weeks	\$250	\$1,500		<b>\$1,750</b>	(\$250)
	B	February 2-26	December 8, 2008	4 weeks	\$250	\$1,500		<b>\$1,750</b>	(\$250)
	C	March 2-26	January 5, 2009	4 weeks	\$250	\$1,500		<b>\$1,750</b>	(\$250)
Spring 2009	A	March 30-April 23	February 2, 2009	4 weeks	\$250	\$1,500		<b>\$1,750</b>	(\$250)
	B	April 27-May 21	March 2, 2009	4 weeks	\$250	\$1,500		<b>\$1,750</b>	(\$250)
	C	May 26-June 18	March 30, 2009	4 weeks	\$250	\$1,500		<b>\$1,750</b>	(\$250)
Summer 2009	A	June 29-July 23	May 4, 2009	4 weeks	\$250	\$1,500		<b>\$1,750</b>	(\$250)
	B	July 27-August 20	June 1, 2009	4 weeks	\$250	\$1,500		<b>\$1,750</b>	(\$250)
	C	August 24-September 11	June 29, 2009	3 weeks	\$225	\$1,150		<b>\$1,375</b>	(\$200)
Fall 2009	A	September 28-October 22	August 3, 2009	4 weeks	\$250	\$1,500		<b>\$1,750</b>	(\$250)
	B	October 26-November 19	August 31, 2009	4 weeks	\$250	\$1,500		<b>\$1,750</b>	(\$250)
	C	November 23-December 17	September 28, 2009	4 weeks	\$250	\$1,500		<b>\$1,750</b>	(\$250)

**IECP Special Multi-Program Discount:** Students who enroll in 11 or more consecutive weeks of IECP and pay all fees at least two weeks prior to their first program will qualify for the multi-program discounts mentioned above. If students do not complete the required number of programs, they will lose the multi-program discount.

### AMERICAN CULTURE & COMMUNICATION (ACC) COURSE

Designed for participants 18 years of age or older, the ACC Course is for individuals whose primary purpose in coming to the United States is to visit family and friends, pursue business projects, and/or travel in the U.S. and Southern California. The ACC Course allows participants to improve their English and learn more about American culture and life in Southern California. Participants take English classes in the mornings only. Each morning is composed of three 50-minute sessions. **A nonrefundable \$150 application fee is required; this fee is valid for 1 year. The Student Services Fee is required for all students in this course.**

**Note:** This course is for people who are in the United States primarily for tourism, business, or visiting family. The course is for part-time study only and does not qualify for an F-1 student visa.

To enroll please contact the American Language Center at [alcenterroll@uclaextension.edu](mailto:alcenterroll@uclaextension.edu).

Quarter	Course Dates	Course Length	Student Services Fee** +	Course Fee	=	Total Fee
Winter, Spring, Fall	Dates correspond to the IECP schedule.	4 weeks	\$250	\$1,250		<b>\$1,500</b>
Summer Only	Dates correspond to the IECP schedule.	3 weeks	\$225	\$850		<b>\$1,075</b>

\* **Application Deadline:** Space is limited. Applications should be submitted at least 8 weeks before the program start date. To confirm availability after the application deadline, email [alcenterroll@uclaextension.edu](mailto:alcenterroll@uclaextension.edu).

**\*\*Student Services Fee includes:**

- Injury and Sickness Insurance—allows students to visit a hospital or clinic if medical attention is needed due to an injury or sickness (**Please note:** insurance prices are subject to periodic increases, and permanent residents of the United States will not be eligible for this insurance)
- Academic Advising—quarterly orientations regarding American universities, UCLA Extension certificate programs, and assistance with application procedures and forms
- Language/Computer Lab—up to eight hours of extra, after-school access to state-of-the-art language practice, email and internet
- Housing Coordination—information is provided for finding a place to live (**Please note:** UCLA on campus housing is available for intensive programs in the summer only. Prices for 2009 summer on-campus housing have not yet been determined. Please look for detailed summer housing information and pricing in early 2009)
- Language Exchange Program—opportunities to meet members of the local community and UCLA for conversation practice
- UCLA Recreation Facilities—access to many of UCLA's outstanding sports and recreational facilities
- Express Mail—application and program materials sent via DHL express mail
- Certificate of Completion—a handsome certificate presented to participants upon completion of the program

**Dates and fees are subject to change.**

**2009 Enrollment Application**

**Only completed legible applications will be processed. If you are enrolling in more than one program, please include the required payment for each course at the time of application. Please refer to the information on multi-program discounts.**

**I.** Are you transferring to the ALC from another school in the U.S.? Yes  No

If yes, name the school: \_\_\_\_\_

**2. Student Information**

Is this your first time studying at the ALC? Yes  No

**Attach a clear copy of your passport identification page with your name, date of birth, and photograph**

Print your name exactly as it appears on your passport

**Family Name** (Surname/Family Name as shown on your passport) \_\_\_\_\_

**First Name** (Given Name as shown on your passport) \_\_\_\_\_ **Middle Name(s)** \_\_\_\_\_

Male  Female  Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Day Year

**(You must be 18 years of age by the program start date.)**

**Country of Birth:** \_\_\_\_\_

**Country of Citizenship:** \_\_\_\_\_

**Student's permanent residential address** (mandatory)—cannot be a post office box:

Street: \_\_\_\_\_  
(Number)

City: \_\_\_\_\_ State: \_\_\_\_\_

Country: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Home Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Check this box if your permanent address is the same as your mailing address.

**Mailing Address** (Your admission documents will be sent to this address.):

Street: \_\_\_\_\_  
(Number)

City: \_\_\_\_\_ State: \_\_\_\_\_

Country: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**Emergency Contact Information** (in the U.S. or in your home country)

Contact Person's Name: \_\_\_\_\_

Relationship: \_\_\_\_\_ Tel: \_\_\_\_\_

Second Contact Person: \_\_\_\_\_

Relationship: \_\_\_\_\_ Tel: \_\_\_\_\_

**Internal Use Only:** Reference No.: \_\_\_\_\_  
 Program Code: \_\_\_\_\_  
 Program ID: \_\_\_\_\_

**3. Program Selection**

**Note:** Refer to the Program Dates and Fees. Check the program(s) and sessions(s) you will attend. If you are applying for more than one program, please include all course fees at the time of application.

**Academic Intensive English Program (AIEP):** If you are enrolling in two or more consecutive programs and paying in full and in advance, please refer to the special multi-program discount information.

Quarter:  Winter  Spring  Fall

Summer Session Only:  A  B  C

Start Date \_\_\_/\_\_\_/\_\_\_ End Date \_\_\_/\_\_\_/\_\_\_ \$ \_\_\_\_\_

**Intensive English Communication Program (IECP):** If you are enrolling in three or more consecutive programs and paying in full and in advance, please refer to the special multi-program discount information.

Quarter:  Winter  Spring  Summer  Fall

Session:  A  B  C

Start Date \_\_\_/\_\_\_/\_\_\_ End Date \_\_\_/\_\_\_/\_\_\_ \$ \_\_\_\_\_

**Application Fee (nonrefundable) \$ 150**

Credit Card or Check Only

**TOTAL AMOUNT DUE \$ \_\_\_\_\_**

**Will you need special services to accommodate a physical, perceptual, or learning disability?** Yes  No

If yes, please explain: \_\_\_\_\_

**For Representatives/Agencies Only:** The ALC can provide registered representatives with "agent statements", or itemized lists of student program fees, to assist you in collecting payment from your student. This statement will be sent via email 1-2 weeks after we have sent your student's welcome letter: Does your agency require this document?

Yes. Please send me an agent statement to the e-mail address below.

No. I will remit payment according to the Dates & Fees.

If you do not receive this statement within 2 weeks of receiving the student's welcome letter, please e-mail the enrollment team at [alcenroll@uclaextension.edu](mailto:alcenroll@uclaextension.edu)

Agency name: \_\_\_\_\_

Representative name: \_\_\_\_\_

Representative e-mail address: \_\_\_\_\_

**4. Payment: The \$150 application fee is due at this time. All program fees are due in full at least 2 weeks before the program starts.**

Please contact us if you need to make other arrangements.

Payment Options (U.S. dollars only):  American Express  Discover  MasterCard  VISA

Credit Card Number: \_\_\_\_\_ Card Expiration Date: \_\_\_\_\_ AMOUNT TO CHARGE: \$ \_\_\_\_\_  
(U.S. Dollars Only)

Cardholder's Name (please print): \_\_\_\_\_ Cardholder's Signature: \_\_\_\_\_

Cashier's Check or U.S. money order made payable to: *The Regents of U.C.* **Do not send cash or a postal money order**

**5. Financial Certification** (Required for AIEP and IECF applicants only)

**Calculation of Financial Support**

You and/or your sponsor must provide for your educational and living expenses for the duration of your education program. In addition, educational and/or living expenses must be provided for your husband, wife, and/or children who will accompany you. You may use the following table to calculate your educational and living expenses.

Minimum Funds Required for Program				
Duration of Stay	Student's Education & Living Expenses	+ Spouse	+ Each Child	Total
3 or 4 weeks	\$4,100	\$820	\$475	\$
6 weeks	\$5,660	\$1,285	\$625	\$
10 weeks	\$9,635	\$2,225	\$745	\$
12 weeks	\$10,665	\$2,765	\$1,945	\$

**Will a husband, wife, and/or children accompany you with an F-2 visa?**

(Attach an extra sheet for additional dependents and submit copies of spouse's/dependents' passport ID pages.)

Yes  No If yes, please list:

Name: \_\_\_\_\_ Country of Birth: \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Relationship: \_\_\_\_\_  
(Surname/Family Name, First Name) (Month/Day/Year)

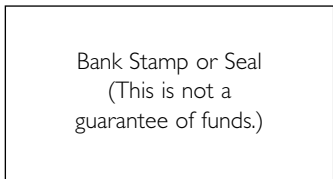
Name: \_\_\_\_\_ Country of Birth: \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Relationship: \_\_\_\_\_  
(Surname/Family Name, First Name) (Month/Day/Year)

**Include a copy of each dependent's passport page showing the photo identification.**

**A. Verification of Bank Funds** (must be in English)

This is to certify that the applicant or sponsor listed at right is financially capable of meeting the commitment of U.S. \$ \_\_\_\_\_, which includes funds for husband, wife, and/or children. If the funds are outside the United States, the applicant is permitted to use them under his/her government's present regulations.

Name of Bank Official \_\_\_\_\_  
 \_\_\_\_\_  
 Title of Bank Official \_\_\_\_\_  
 \_\_\_\_\_  
 Bank Official's Signature \_\_\_\_\_  
 \_\_\_\_\_  
 Date (within the last 90 days) \_\_\_\_\_



**An original bank letter written on official bank stationery (dated within the last 90 days) may be submitted instead of completing "A" above.**

**B. Sponsor Statement** (must be in English)

I have read the information regarding the cost of the program and living expenses for the period of study at UCLA Extension—American Language Center. I certify that these funds are available for the student and any family members. I accept full responsibility for these expenses and have included fund verification from my bank.

Guaranteed Amount: \$ \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Relationship: \_\_\_\_\_  
(Father, Mother, Friend, Self)  
 Street: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_  
 Country: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**A separate letter of sponsorship signed and dated (within the last 90 days), which states the amount of financial support, may be submitted instead of completing "B" above.**

- **If you enter the U.S. with a B1/B2 tourist visa or Visa Waiver**, and you wish to enroll in a full-time ALC intensive program (AIEP or IECF), you will need to return to your country to apply for an F-1 student visa. AIEP and IECF are full-time intensive English programs, and they require an F-1 student visa.
- **If you are outside the U.S. and do not have an F-1 visa**, you will need an I-20 to request an F-1 student visa from the U.S. Embassy or Consulate in your home country. An F-1 student visa is needed for enrollment in ALC full-time programs. AIEP and IECF are full-time programs.
- **If your visa status is not F-1 or B1/B2**, you may contact the International Student Office for more information on visa guidelines affecting your enrollment at UCLA Extension. Phone: (310) 825-9351 Fax: (310) 267-2088 Email: iso@uclaextension.edu
- **If you have any questions:** Phone: (310) 825-9068 Fax: (310) 825-6747 Email: alc@uclaextension.edu Website: uclaextension.edu/alc
- **Enrollment questions only:** Email: alcenroll@uclaextension.edu

**6. Student Signature:** I certify that the information contained in this form is complete and correct to the best of my knowledge. (The signature must be the student's and not that of an agent or sponsor.)

Signature: \_\_\_\_\_ Print Name Here: \_\_\_\_\_  
 Date: \_\_\_\_\_

**UCLA Extension**  
**American Language Center**  
**2009 Payment Calendar**

<b>Winter 2009</b>			
<b>Program</b>	<b>Program Dates</b>	<b>Payment Due</b>	<b>Send Wire Payments By</b>
AIEP Winter 2009	January 5-March 13, 2009	December 11, 2008	November 17, 2008
IECP Winter 2009 A	January 5-March 13, 2009	December 11, 2008	November 17, 2008
IECP Winter 2009 B	February 2-26 2009	January 16, 2009	December 11, 2008
IECP Winter 2009 C	March 2-26, 2009	February 13, 2009	January 16, 2008
ACC Course Winter 2009 A	January 5-March 13, 2009	December 11, 2008	November 17, 2008
ACC Course Winter 2009 B	February 2-26 2009	January 16, 2009	December 11, 2008
ACC Course Winter 2009 C	March 2-26, 2009	February 13, 2009	January 16, 2008
<b>Spring 2009</b>			
<b>Program</b>	<b>Program Dates</b>	<b>Payment Due</b>	<b>Send Wire Payments By</b>
AIEP Spring 2009	March 30-June 5, 2009	March 16, 2009	February 13, 2009
IECP Spring 2009 A	March 30-April 23, 2009	March 16, 2009	February 13, 2009
IECP Spring 2009 B	April 27-May 21, 2009	April 13, 2009	March 16, 2009
IECP Spring 2009 C	May 26-June 18, 2009	May 12, 2009	April 14, 2009
ACC Course Spring 2009 A	March 30-April 23, 2009	March 16, 2009	February 13, 2009
ACC Course Spring 2009 B	April 27-May 21, 2009	April 13, 2009	March 16, 2009
ACC Course Spring 2009 C	May 26-June 18, 2009	May 12, 2009	April 14, 2009
<b>Summer 2009</b>			
<b>Program</b>	<b>Program Dates</b>	<b>Payment Due</b>	<b>Send Wire Payments By</b>
AIEP Summer 2009 A	June 22-September 11, 2009	June 8, 2009	May 11, 2009
AIEP Summer 2009 B	June 22-July 31, 2009	June 8, 2009	May 11, 2009
AIEP Summer 2009 C	August 3-September 11, 2009	July 20, 2009	June 22, 2009
IECP Summer 2009 A	June 29-July 23, 2009	June 15, 2009	May 18, 2009
IECP Summer 2009 B	July 27-August 20, 2009	July 13, 2009	June 15, 2009
IECP Summer 2009 C	August 24-September 11, 2009	August 10, 2009	July 13, 2009
ACC Course Summer 2009 A	June 29-July 23, 2009	June 15, 2009	May 18, 2009
ACC Course Summer 2009 B	July 27-August 20, 2009	July 13, 2009	June 15, 2009
ACC Course Summer 2009 C	August 24-September 11, 2009	August 10, 2009	July 13, 2009
<b>Fall 2009</b>			
<b>Program</b>	<b>Program Dates</b>	<b>Payment Due</b>	<b>Send Wire Payments By</b>
AIEP Fall 2009	September 28-December 4, 2009	September 14, 2009	August 17, 2009
IECP Fall 2009 A	September 28-October 22, 2009	September 14, 2009	August 17, 2009
IECP Fall 2009 B	October 26-November 19, 2009	October 12, 2009	September 14, 2009
IECP Fall 2009 C	November 23-December 17, 2009	November 9, 2009	October 12, 2009
ACC Course Fall 2009 A	September 28-October 22, 2009	September 14, 2009	August 17, 2009
ACC Course Fall 2009 B	October 26-November 19, 2009	October 12, 2009	September 14, 2009
ACC Course Fall 2009 C	November 23-December 17, 2009	November 9, 2009	October 12, 2009

All payments must be routed directly to the UCLA Extension Cashier's Office for processing. The contact information for the Cashier's Office is:

UCLA Extension Cashier's Office, Attn: ALC  
 10995 Le Conte Ave., Room 139  
 Los Angeles, CA 90024

Phone: (310) 825-6130  
 Fax: (310) 206-3223

If remitting check payment, make checks payable to "Regents of the U.C." We recommend that checks be sent by DHL, FedEx, UPS, or another express mail courier, and that they are sent well in advance of the payment deadline.

## UCLA and Non-UCLA Housing Information

**Please be advised that the UCLA Extension American Language Center does not manage, endorse, or make specific recommendations regarding these housing facilities. This information is provided simply for the convenience of the students and does not suggest that the providers listed below are the only options for housing.**

**All housing contracts and arrangements are made between the students and the housing providers and are not the responsibility of the UCLA Extension American Language Center.**

*Note: Please visit the Housing section of the ALC website ([www.uclaextension.edu/alc](http://www.uclaextension.edu/alc)) for more information.*

Housing Provider	Contact Information
<p><b>UCLA On-Campus Housing - summer only</b></p> <ul style="list-style-type: none"> <li>UCLA on-campus housing is available for summer ALC programs only.</li> <li>Student may choose between dormitory-style or apartment accommodations.</li> <li>Meal plans are available.</li> <li>Students have access to compute labs, fitness centers, and swimming pools.</li> </ul>	<p><b>On-Campus Housing Coordinator</b> ALC Enrollment Services Email: <a href="mailto:alcenroll@uclaextension.edu">alcenroll@uclaextension.edu</a></p>
<p><b>Alpha Psi House Association - female students only</b></p> <ul style="list-style-type: none"> <li>Available for winter, spring, and fall ALC programs</li> <li>15 minutes walk to American Language Center classes</li> <li>14 meals served each week</li> <li>Student have access to wireless Internet, study hall, and laundry facilities</li> </ul>	<p><b>Alpha Psi House Association</b> 638 Hilgard Avenue Los Angeles, CA 90024 Phone: (310) 208-5056 Email: <a href="mailto:alphapsihousing@yahoo.com">alphapsihousing@yahoo.com</a></p>
<p><b>Hillside Residence Hall</b></p> <ul style="list-style-type: none"> <li>Hillside provides year-round dormitory-style accommodation.</li> <li>Hillside is located within walking distance to ALC classes.</li> <li>18 meals are included in the housing fees.</li> <li>Students have access to a computer lab and recreation rooms.</li> </ul>	<p>Los Angeles Office: 840 Hilgard Avenue Los Angeles, CA 90024 Phone: (310) 208-6544    Email: <a href="mailto:hillside_la@yahoo.com">hillside_la@yahoo.com</a> <b>District Manager (in Berkeley, CA): Vivi Teng</b> Phone: (510) 845-2606    Email: <a href="mailto:hillside_residence_hall@yahoo.com">hillside_residence_hall@yahoo.com</a></p>
<p><b>The University Cooperative Housing Association (Co-op)</b></p> <ul style="list-style-type: none"> <li>The Co-op provides year-round dormitory-style accommodations.</li> <li>The Co-op is located within walking distance to ALC classes.</li> <li>19 meals are included in the housing fees.</li> <li>Students have access to a computer lab, library, and recreation rooms</li> <li>Availability is very limited and there is a long wait list</li> </ul>	<p>500 Landfair Avenue Los Angeles, CA 90024 Phone: (310) 208-8242    Fax: (310) 824-0112 Email: <a href="mailto:uchaweb@earthlink.net">uchaweb@earthlink.net</a> Website: <a href="http://www.uchaonline.com">www.uchaonline.com</a> <b>Director: Arusha Weerasinghe</b></p>
<p><b>Universal Student Housing Apartments</b></p> <ul style="list-style-type: none"> <li>USH apartments provide year-round furnished accommodations.</li> <li>USH apartments are located within walking distance to ALC classes.</li> <li>The apartments are in a secure building with 24-hour emergency support.</li> <li>Students have access to a rooftop pool.</li> </ul> <p><b>Universal Student Housing Homestays</b></p> <ul style="list-style-type: none"> <li>USH homestays are available year round.</li> <li>Students live and interact with a family in the Los Angeles area.</li> <li>One or two meals per day are available.</li> <li>Host families are located 10 to 30 minutes from ALC classes and UCLA by bus.</li> </ul>	<p>424 Kelton Avenue, Suite 514 Los Angeles, CA 90024 Phone: (310) 824-4908 Fax: (310) 824-2412 Email: <a href="mailto:contact@usaish.com">contact@usaish.com</a> Website: <a href="http://www.usaish.com">www.usaish.com</a> <b>Director: Emerson Torres</b> Email: <a href="mailto:emerson@usaish.com">emerson@usaish.com</a></p>
<p><b>Oakwood Corporate Housing</b> (Palazzo Westwood Village or Marina Del Rey)</p> <ul style="list-style-type: none"> <li>Oakwood provided year-round furnished accommodations.</li> <li>Palazzo Westwood property is located within walking distance to ALC classes</li> <li>Marina Del Rey property is located 30 minutes from ALC classes and UCLA by bus</li> <li>The apartments have a maid service option available</li> <li>Students have access to swimming pools and fitness centers in both properties</li> </ul>	<p>Main Office: 4111 South Via Marina Marina Del Rey, CA 90292 Phone: (310) 751-4500 Fax: (310) 578-1372 Website: <a href="http://university.oakwood.com">http://university.oakwood.com</a> <b>Director: Elizabeth Rodriguez</b> Email: <a href="mailto:erodriguez@oakwood.com">erodriguez@oakwood.com</a></p>
<p><b>Westwood Village Apartments</b></p> <ul style="list-style-type: none"> <li>Westwood Village Apartments provide year-round furnished accommodations</li> <li>Westwood Village Apartments are located within walking distance to ALC classes</li> <li>The apartments have a maid service option available</li> <li>Students have access to a fitness center, sauna, and rooftop pool.</li> </ul>	<p>Moss &amp; Company Management 1033 Hilgard Avenue Los Angeles, CA 90024 Phone: (310) 208-4454 Fax: (310) 824-1595 Email: <a href="mailto:westwoodvillageapartments@mosscompany.com">westwoodvillageapartments@mosscompany.com</a> Website: <a href="http://www.westwoodvillageapartmenthomes.com">www.westwoodvillageapartmenthomes.com</a> <b>Manager: Diana Lewis</b></p>